

## Notification of Executive Decisions

**Date of Executive Meeting: Tuesday, 11 December 2018**

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 11 December 2018**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 19 December 2018. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 20 December 2018, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Air Quality Feasibility Study

Summary of Decision:

The Executive RESOLVED that

- (i) the Outline Business Case (OBC) to date and the preferred option of a 50mph speed limit on a section of the A331, as set out in the OBC annexed to the agenda report, be endorsed; and
- (ii) the Executive Head of Community, in consultation with the Environment & Health Portfolio Holder, be authorised to
  - a) make any minor amendments to the Outline Business Case;
  - b) submit the Outline Business Case to the Joint Air Quality Unit (JAQU) at The Department for Environment, Food and Rural Affairs (DEFRA) by the 31 December 2018; and
  - c) submit the Full Business Case to the Joint Air Quality Unit.

Subject: Council Tax Base and Review of the Local Council Tax Support Scheme

Summary of Decision:

The Executive RESOLVED

- (i) to note the calculations of the tax base in Annexes A to F summarised below:

Band D Equivalent Properties

|                              |           |
|------------------------------|-----------|
| Bisley                       | 1640.07   |
| Chobham                      | 2005.58   |
| Frimley and Camberley        | 24,103.84 |
| West End                     | 2,189.73  |
| Windlesham                   | 8,115.20  |
| Surrey Heath Borough Council | 38,054.42 |

- (ii) to note that the changes to Council Tax discounts made by Executive on 7 January 2014 under the freedoms given in the Local Government Finance Act 2012 and relevant statutory instruments remain unchanged for 2019/20;
- (iii) that £19,943.44 be given to Parishes in 2019/20 to offset the effect on the tax base of the Local Council Tax Support scheme; and
- (iv) that the final setting of the Tax Base be delegated to the Executive Head of Finance.

The Executive RECOMMENDED to Full Council that

- (i) the Local Council Tax Support Scheme for Surrey Heath, approved by Council on 22 January 2013, remains unchanged for 2019/20;
- (ii) the Council Tax Exceptional Hardship Policy remains unchanged for 2019/20;
- (iii) from 1st April 2019 young people who have left care (care leavers) will receive a full reduction from Council Tax until their 25th birthday;
- (iv) authority be delegated to the Executive Head of Finance to make minor changes to the Local Council Tax Support scheme so as to ensure that where applicable to income calculation it remains in line with Housing Benefit / Universal Credit changes introduced by legislation; and
- (v) incomes and applicable amounts and non-dependant deductions are uprated in line with the percentages and amounts supplied by DWP and DCLG, and applied to Housing Benefit claims.

Subject: Response to Woking Borough Council's Site Allocations Development Plan Document Regulation 19 Publication

Summary of Decision:

The Executive RESOLVED that

- (i) the letter at Annex 1 of the agenda report be agreed as the Council's formal response to the Woking Site Allocations Development Plan Document; and
- (ii) that the matters raised through Surrey Heath's response be addressed through ongoing Duty to Cooperate between Surrey Heath and Woking Councils.

Subject: Response to Surrey County Council consultations

Summary of Decision:

The Executive RESOLVED that the Council's response to Surrey County Council consultations, as set out in the agenda report, as amended, be agreed.

Subject: Economic Development Annual Report 2018

Summary of Decision:

The Executive RESOLVED to note the annual Economic Development update.

Subject: Council Finances as at 30 September 2018

Summary of Decision:

The Executive RESOLVED to note the Council's finances at 30 September 2018.

Subject: Treasury Management Mid-year Report for 2018/19

Summary of Decision:

The Executive RESOLVED to note the Treasury Management Mid-year Report 2018/19.

Subject: Executive Working Group Notes

Summary of Decision:

The Executive RESOLVED to note the minutes of the Executive Working Group meetings.

Date of issue: Wednesday, 12 December 2018

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## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Executive Head of Service or Head of Service are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

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| <b>Date of meeting of the Executive</b>                      | <b>Tuesday, 11 December 2018</b>           |
| <b>Deadline for receipt of call-in request</b>               | <b>5pm on Wednesday, 19 December 2018.</b> |
| <b>Report Heading</b>  |  |
| <b>Decision (or part thereof) which is to be scrutinised</b> |  |
| <b>Element(s) of the decision which cause concern</b>        |  |
| <b>Reason for requesting call-in</b>                         |  |
| <b>Outcome sought</b>  |  |
| <b>Potential witnesses (if any) to be called</b>             |  |
| <b>Signature (if not sent by e-mail)</b>                     |  |

*Notice must be given to the Monitoring Officer by 12 noon on the third day after the receipt of the summary of the Executive decisions (usually the Monday). **Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).***